**Board of Oncology Social Work Certification**

**2026-2028 Board Member Application**

**Name:**

**Address:**

**Email:**

**Phone:**

**Work Information:**

 **Title/Position:**

 **Employer:**

**Years of experience as an Oncology Social Worker:**

**OSW-C Certification # or current expiration date:**

**Attestations**

Time Commitment: On average, a BOSWC Board member spends 3-5 hours per month reviewing initial and renewal applications and participating in a 1-hour online board meeting. Each October/November, the Board holds an extended 2-hour online annual meeting. From time to time, board members may also be asked to participate in special projects / committees outside of board meetings.

* **Are you willing and able to commit to these activities and to this amount of time?**

[Yes or No]

* **Will your supervisor / manager support your involvement, including time during the workday for participation in board meetings?**

[Yes or No]

**Application Questions**

Please respond to the following questions. Your responses will be considered by the BOSWC Nominating Committee. If you are presented to the full BOSWC Board of Directors for consideration, this application also will be shared with those decision makers.

1. **Why are you interested in serving on the Board of Oncology Social Work Certification (BOSWC®) Board of Directors?**

[Response]

1. **What unique knowledge, skills, and/or experiences would you bring to the BOSWC Board?**

[Response]

1. **Do you have experience serving on a board? If so, please explain further.**

[Response]

1. **Describe a minimum of two instances when you voiced your opinion for or against an issue or decision of a professional group in an appropriate yet persuasive way. Share the outcome of the conversation.**

[Response]

1. **How do you champion/support oncology social work certification in your professional role and practice?**

[Response]

1. **The following pages include competencies the BOSWC Board of Directors use to guide their work. Review the list and provide your thoughts on those that you believe will be assets you would bring to the Board and any that you have less experience in and might rely on others. You do NOT need to address every competency.**

[Response]

**Universal Competencies**

The competencies important for all members of the Board.

* **Advocacy** - Ability to align organizational priorities with the needs and values of the constituency and stakeholders to move the mission of the organization forward.
* Recognizes the needs of oncology social workers, employers, and other stakeholders.
* Advocates for certified oncology social workers in the workplace and broader healthcare environment.
* **Diversity, Belonging, and Inclusion**
* Values and respects diversity and the inherent dignity and worth of each person.
* Remains open to change and new information.
* Cognizant of unconscious and systemic bias; raises awareness of pertinent issues and concerns.
* Encourages creative tension and differences of opinions.
* Supports initiatives that address racism, discrimination, and bias.
* Promotes a supportive culture for all stakeholders.
* **Effective Communication** - Ability to articulate information orally or in writing in a clear and convincing manner to a variety of audiences, as well as the ability to listen and comprehend in a non-judgmental manner.
* Communicates with clarity, respect, and integrity to build trust with stakeholders.
* Conveys information, analysis, ideas, and positions in a clear and organized manner.
* Tailors communication to the intended audience and physical and emotional situation.
* **Information-seeking** - Possesses an underlying curiosity and desire to know more about things, people, or issues, including the desire for knowledge and staying current with professional trends and developments, as well as scanning for potential opportunities or information that may be of future use to the organization. Exercises a commitment to lifelong learning.
* Presses for exact information; resolves discrepancies by asking questions to get to the root of situation, problem, or opportunity.
* Seeks comprehensive information, expert perspective, and knowledge.
* Encourages adoption of best practices and applies evidence-based information to practices (including leadership practices).
* Exhibits self-awareness and confidence, and learns from challenges, setbacks, and failures as well as successes.
* **Navigating Change** - Ability to plan, make decisions, implement, and evaluate new processes in an evolving environment; ability to energize stakeholders and sustain their commitment to changes in approaches, processes, and strategies.
* Maintains focus on strategic goals and values during changes.
* Exhibits constancy of purpose in providing leadership to advance change initiatives and in overcoming resistance to change.
* Demonstrates flexibility to changing information and confidence in progress and benefits of change.
* **Personal Integrity** - Holds personal values that promote ethical behavior in doing what is right and just for the greater good, without involving personal agenda.
* Practices in an ethical and trustworthy manner; models ethical practice.
* Maintains consistency in values and priorities in the face of opposition.
* Ensures that words and actions align with personal values.
* Exercises duties of care, loyalty, and obedience in board work.
* **Relationship Building** - Ability to form partnerships and build relationships through use of influence, teamwork, trust, and honesty.
* Builds relationships with stakeholders grounded in mutual trust and respect.
* Develops relationships with individuals in roles relevant to promoting the mission of the organization.
* Promotes positive working relationships within teams and with external groups/individuals.
* Shares responsibility for leadership and decision-making.
* **Stewardship** - Ability to effectively and responsibly allocate financial, human, and other resources.
* Promotes the responsible use of and allocation of financial resources.
* Guides the development of long-term plans for funding organizational growth and development.
* **Strategic Orientation** - Provides visionary thinking to build a shared vision and long-term goals, while considering the implications of decisions on the organization and its stakeholders.
* Applies the mission, vision, and strategy and their implications for the organization’s structure, culture, and stakeholders.
* Identifies environment in which constituency operates and factors shaping the direction of oncology social work and certification.
* Fosters a culture of inquiry, innovation, and transformation.
* Balances tradeoffs, competing interests, and contradictions in the interest of the bigger, broader picture.
* Aligns strategy and resource allocation.
* **Teamwork / Collaboration** - Ability to form and develop high functioning teams that possess balanced capabilities to accomplish a set of goals and objectives; recognized in the workplace and other venues as a leader.
* Promotes inclusiveness, diversity of ideas, and achievement of mutual goals.
* Models norms for leadership behavior and inspires others to support organizational goals and strategies.
* Reduces or removes barriers to organizational effectiveness and success; focuses on problem resolution.
* Promotes good working relationships regardless of personal likes/dislikes; breaks down barriers, builds good morale, enables others to engage, provides constructive feedback, and supports cooperation.

**Collective Competencies**

Those competencies important for at least **some** members of the Board to possess.

1. **Prior Board Experience** - Ability to play a leadership role in a group that oversees institution or system-wide initiatives; understands non-profit board responsibilities.
2. **Credentialing/Licensure Knowledge** - Understanding of the credentialing and/or licensure processes including standard setting, eligibility determinations, examination/portfolio evaluation, and discipline and appeals.
3. **Business Acumen** - Ability to develop and monitor budgets, to interpret financial statements, and make sound judgments regarding financial decisions.